

**Minutes of Warren County
Transportation Improvement District
Board of Trustees Regular Meeting
October 31, 2025, at 9:00 A.M.**

A. Call to Order

A Regular Board Meeting of the Warren County Transportation Improvement District (WCTID) Board of Trustees was called to order by Mr. Eric Hansen, presiding officer, at 9:02 a.m., on Friday, October 31, 2025, at the Warren County Engineer's Office, Conference Room, 210 West Main Street, Lebanon, Ohio 45036 and roll call was taken.

Attendees:

Board Members:

Eric Hansen, Chairperson
Kurt Weber, Secretary-Treasurer
Chris Pozzuto
Eric Reiners
Martin Russell

Other Guests:

Dan Corey, WCTID
Mark Hurst, WCTID Accountant
Rusty Schuermann, WCTID Legal
Janine Brown, WCEO
Alissa Nicholson, TEC Engineering
Bronson Funk, Palmer Engineering
Bryan Vasaris, Fishbeck
Deron Wolfe, Miami Valley Gaming
Dominic Brigano, WCEO
Duane Phelps, Burgess & Niple
Jay Hamilton, Mead & Hunt
Jeff Wallace, Woolpert
Jennifer Shuey, DLZ
Kelsey Black, WSP USA
Kyle Tansy, Geotechnology
Nick Yeretizian, The Kleingers Group
Rob Hans, Michael Baker International
Roy Henson, WCEO
Steve Hartke, City of Mason
Steve Mary, Terracon
Steve Shadix, Stantec
Troy Miller, Metro
Troy Niese, Choice One Engineering
Veena Madineni, LJB Engineering
William Amrhein, WSP

B. Approval of Minutes:

Motion made by Mr. Chris Pozzuto and seconded by Mr. Eric Reiners to approve the minutes of the September 26, 2025, Regular Meeting of the Warren County Transportation District as submitted. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

C. WCTID Program of Projects - Update: provided by Mr. Dan Corey – see attached Memo: “Program of Projects Update”, dated October 31, 2025.

D. Financial Report

Mr. Mark Hurst presented the September 2025 Monthly Financial Report to the Board. The Monthly Financial Report detailed both monthly and year-to-date cash activities for all funds of the WCTID, and that as of September 30, 2025, the General Fund had an ending fund balance of \$1,109,278.79 and the WCTID as a whole had an ending fund balance of \$13,172,321.41. Mr. Martin Russell made a motion to accept the WCTID financial report as submitted; Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting “yes” thereon.

E. New Business

a) Resolution 2025-24, a Resolution Adoption and Amendment of Fund Budgets for Calendar Year 2025. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

b) Resolution 2025-25, a Resolution Authorizing Fund Level Transfers. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

c) Resolution 2025-26, a Resolution Approving Amendment of Intergovernmental Agreement Designating New Projects and Change in Funding Amounts. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

d) Resolution 2025-27, an Authorizing and Approving the Acquisition of Real Property Interests in Connection with the Bethany Road/Hudson Hills Lane/Melampy Creek Lane Roundabout project. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

e) Resolution 2025-28, a Resolution approving and authorizing Construction Services for Socialville-Fosters Road and Wilkens Boulevard Signal Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

f) Resolution 2025-29, a Resolution authorizing agreement for consultant services for SR 63 Widening Project. Mr. Chris Pozzuto made a motion to approve the Resolution and Mr. Martin Russell seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

g) Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Contract No. 2022-07 with PRIME AE Group, Inc. dated May 27th, 2022, for the WAR-SR63-0.83, PID 112121 (aka State Route 63 Widening Project), increasing the contract price by \$400,000.00 making the new not-to-exceed amount under the Agreement of \$1,328,577.14 and no increase in contract time. Mr. Eric Reiners made a motion to approve the Resolution and Mr. Chris Pozzuto seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

h) Motion to authorize the Secretary-Treasurer, in consultation with WCTID Legal Counsel, to prepare and execute Change Order 01 to Contract No. 2025-03 with John R. Jurgensen dated April 25th, 2025, for the Wilkens Boulevard and related Improvements Project, increasing the contract price by \$75,723.87. making the new not-to-exceed amount under the Agreement of \$1,492,329.00 and no increase in contract time. Mr. Martin Russell made a motion to approve the Resolution and Mr. Eric Reiners seconded the motion. Upon roll call vote, motion carried with each member present separately voting "yes" thereon.

F. Public Comments

No public comment occurred

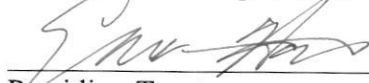
G. Upcoming Meeting Schedule

Mr. Eric Hansen announced that the next Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees would be held on December 12, 2025, at 9:00 a.m., unless announced otherwise.

I. Adjournment


Motion made by Mr. Chris Pozzuto to adjourn the Regular Board Meeting of the Warren County Transportation Improvement District Board of Trustees, and Mr. Martin Russell seconded the motion. Motion carried by majority vote and meeting adjourned at 9:21 a.m.

Approved at a regularly scheduled meeting of the Board of Trustees of the Warren County Transportation Improvement District, Warren County, Ohio, December 12, 2025.



Presiding Trustee
Warren County Transportation Improvement District

Attest:



Secretary-Treasurer, Kurt E. Weber
Warren County Transportation Improvement District

Motion to approve: Mr. Chris Pozzuto

Seconded by: Mr. Eric Reiners



Warren County Transportation Improvement District

210 Main Street | Lebanon, Ohio 45036

PHONE - (513) 695-3301 | FAX - (513) 695-3323

<http://www.WCTID.us>

MEMO

DATE: October 29th, 2025

TO: Warren County Transportation Improvement District Board

FROM: Kurt Weber, P.E., P.S. – Secretary-Treasurer

RE: Program of Projects Update

Planning Phase

SR 48 – Ridgeview to Mason-Morrow-Millgrove – WAR SR48 7.50 (PID 117567)

- Final Feasibility Study document was submitted. ODOT provided comments that have been addressed.
- Preliminary Engineering and will continue throughout the remainder of the year.

Design Phase

West Main Street Widening (WAR SR 63 5.36 (PID 120734))

- 10/23/25 – R/W Authorized.
- 10/06/25 – Stage 2 Plans completed.

SR 741 and Lytle-Five Points - WAR SR 741 17.02 (PID 121908)

- 10/27/25 – Feasibility Study submitted.
- Estimated Begin of Construction is Construction Season 2028.

Construction Phase:

SR 63 – Union Road to SR741 – WAR SR 63 0.83 (PID 112121)

- Construction began April 2024 with substantial completion October 2025 and Final Completion in June 2026.

Fields-Ertel Road Widening – Snider to Wilkens Boulevard (PID 114606)

- Construction has started with completion June 2027.
- Contractor currently working on two retaining walls and other items on the north side of the roadway.
- Snider Road improvements south of Fields-Ertel continue.

Wilkens/Bardes Roundabout – Part 2 of PID 114606

- New Roundabout was opened September 19, 2025. Therefore, this project is substantially complete.

I-71 & SR 48 Interchange - WAR SR48 9.94 (PID 116865)

- Construction Continues throughout the remainder of the year.
- Completion of Construction is April 1, 2026.

Mason-Morrow-Millgrove Road Realignment – WAR CR38 (PID 113722)

- Estimated Begin of Construction is TBD.
- Completion of Construction is July 2026.

SR 741/Greentree Road Intersection Improvements

- Working with SHPO and all stakeholders to draft the mitigation requirements for a Memorandum of Agreement (MOA) as part of the USACE for a Waterway Permit.
- Stage 3 Construction Plans are complete.
- Once the Waterway Permit is obtained, bidding schedule will be established.
- Anticipate bidding in Fall of 2026 with completion of construction in 2027

Franklin-Trenton Road Bridge

- Contractor has started construction.

Wilkins Boulevard and related Improvements Project

- Construction is ongoing with completion date December 2026.